

1. REQUISITE DOCUMENTS FOR BUSINESS VISA FOR FIRST TIME TRAVELLERS

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form, fully completed and signed by the applicant
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy. (Two Photo Copy of the passport bio page and amendment page.)
4. Registration Certificate + Memorandum and Articles of Association of the Sri Lankan Company. (Original and Photocopy)
5. Letter from Sri Lankan Company explaining a. Purpose of the visit. b. Professional status of Applicant. c. Details regarding activities and business relation with Italian company.
6. Letter of invitation from Italy faxed directly to respective Embassy from Italian company and signed from authorized signatory. (A copy of which must be sent to the applicant).
 - a. The Italian business operator must include a declaration to the effect that he is aware of the nature of penal responsibility he assumes in case the foreigner he has invited, sponsored or guaranteed, violates Italian immigration laws ("dichiarazione di essere a conoscenza della responsabilita' di natura penale che si assume (favoreggiamento) qualora lo straniero presentato o garantito violi la normativa sull'immigrazione').
 - b. Letter is to be completed with the company's certificate of registration with the Italian Chamber of Commerce. .
 - c. In case the visa is requested for a continuous stay which exceeds 30 days, invitation from Italian company should be completed with a declaration that no relationship of subordinate or independent work will be instituted. Particularly, it is to specify that the activity to be undertaken does not fall into the category of dependent or independent work for which, under Italian law, a regular work contract needs to be stipulated. .
7. Hotel Reservation or proof of hospitality offered by Italian company.
8. a. Foreign exchange endorsement on the passport and receipt or. b. Credit card copy along with statement of credit limit (Original & Copy)
9. Bank account (Updated Personal & Company's of the last year) (original & Photocopy)
10. a. Income Tax Statements (personal & company's) of last 3Yrs (original & copy) b. Salary slips for the last three months (original and photocopy).
11. Overseas Medical Insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if required. (Original & Photocopy)

12. A confirmed return air ticket or reservation printout (original and photocopy)
13. For participation in fairs in Italy, evidence of the full payment of the stall must be submitted. (Original and photocopy)

SUPPORTING DOCUMENTS

14. Verification of original documents
15. Import-export license, import-export invoices to Italy, PAN card etc.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

Applicant could always be requested to appear for interview.

2. REQUISITE DOCUMENTS FOR BUSINESS VISA FOR FREQUENT TRAVELLERS

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy. (Two Photo Copy of the passport bio page and amendment page.)
4. Registration Certificate + Memorandum and Articles of Association of the Sri Lankan Company.(Original and Photocopy)
5. Letter from Sri Lankan Company explaining a. Purpose of the visit. b. Professional status of applicant. c. Details regarding activities and business relation with Italian company.
6. Letter of Invitation faxed directly to respective Embassy from Italian company & signed from authorized signatory. (Copy of which must be sent to applicant)
7. Hotel Reservation or proof of hospitality offered by Italian company.
- 8 a. Foreign exchange endorsement on the passport and receipt or. b. Credit card copy along with statement of credit limit (Original & Copy)

9. Proof of adequate financial guarantees: a. Company's bank account for last six months
Original & Copy)

10. Income Tax Statements (Personal and company's), Form T 10 of the applicant or salary slips
for the last three months. (Original & Copy)

11. Overseas Medical Insurance with minimum coverage of Euro 30,000- with the inclusion of a
repatriation flight if required. (Original & Photocopy)

12. A confirmed return air ticket or reservation printout (original and photocopy)

13. For participation in fairs in Italy, evidence of the full payment of the stall must be submitted.
(Original & Photocopy)

14. Photocopies of previous visa issued in the last two years by Schengen Countries, UK, USA,
Ireland, Australia, New Zealand or Switzerland.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON
PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the
documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for
the evaluation of this visa type will be suspended till verification is completed.

Applicant could always be requested to appear for interview.

3. REQUISITE DOCUMENTS FOR TOURIST VISA FOR FIRST TIME / FREQUENT TRAVELLERS

MANDATORY DOCUMENTS: Please show original document at the time of submission of
application for verification.

1. Application form fully completed and signed by applicant

2. Two recent passport-size photographs (white background). Please do not staple the
photographs to the application form.

3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within
the jurisdiction of the Embassy (Two Photocopy of the passport bio page and amendment page.)

4. Covering letter from applicant detailing purpose of trip, duration of stay and outlining the travel
itinerary.

5. Registration Certificate + Memorandum and Articles of Association of the Sri Lankan
Company. (Original and Photo copy)

6. Letter from employer regarding applicants employment & Leave sanction detail

7. Confirmed hotel booking or sponsorship letter from the sponsor in Italy ("Lettera di invito"). (Original to be sent to the applicant). Photo copy of sponsor Passport or ID copy.
8. a. foreign exchange endorsement on the passport and receipt. b. Credit card copy with statement of credit limit
c. Bank guarantee ("fidejussione bancaria") (original and photocopy) from the sponsor in Italy.
9. Proof of adequate financial guarantees (original and photocopy to be submitted): a. Salary slips/certificates of the last. b. Updated personal bank account three months for the last year). c. Income tax statements (last three years)
10. Overseas medical insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if required. (Original and photocopy)
11. A confirmed return air ticket or reservation printout (original and photocopy)
12. For minor children (application to be signed by both parents) an approved Leave Application from school is to be submitted. Birth Certificate Legalized by Ministry of Foreign Affairs Sri Lanka. In the event of a minor traveling both parents should be in possession of a Passport and will have to accompany their child for an interview at the Italian Embassy.
13. Marriage certificate in original along with translation in English attested by Ministry of Foreign Affairs. (If husband & wife traveling)

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

Applicant could always be requested to appear for interview.

4. REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR JOINING SPOUSE RESIDENT IN ITALY

(Wife or Husband (of age) of persons resident in Italy, not legally separated)

MANDATORY DOCUMENTS:

1. Application form fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of minimum 16 months at the date of submission of the application. Two photo copy of the passport bio page and amendment page.

4. "Nulla Osta" (No Objection Certificate) in original, issued by competent Questura or Sportello Unico per l'immigrazione in Italy. Kindly note that the "Nulla Osta" is valid only for a period up to SIX MONTHS from date of issue. The "Nulla Osta" will have to be renewed on expiry. In the event a Nulla Osta is not issued, an applicant can submit a certified Request Form which was issued by the Questura/Prefettura, not less than 180 days from the moment the Nulla Osta request was presented in Italy.
5. Discrepancy, if any, in the names of the applicant/s on the "Nulla Osta" and the passport/s, should be corrected to correspond with the name on the passport.
6. Photocopy of the "Permesso di soggiorno" (Permit of stay) of the sponsor.
7. Marriage Certificate in original along with translation in English. This Certificate should be translated into Italian language by a recognized translator. Alternately, applicants can address the Italian Embassy for the procedures on how to substantiate the relationship of the person sponsoring through DNA proof method.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.

All documents must be submitted in original. Documents such as Birth & Marriage Certificates, Nulla Osta.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

5. REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR CHILDREN

1. Application form fully completed and signed by the applicant
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of minimum 16 months at the date of submission of the application. (Two photocopy of the passport bio page and amendment page)
4. "Nulla Osta" (No Objection Certificate) in original, issued by competent Questura in Italy. Kindly note that the "Nulla Osta" is valid only for a period up to ONE YEAR from date of issue. The "Nulla Osta" will have to be renewed on expiry.
5. Discrepancy, if any, in the names of the applicant/s on the "Nulla Osta" and the passport/s, should be corrected to correspond with the name on the passport.
6. Photocopy of the "Permesso di soggiorno" (Permit of stay) of the sponsor.

7. Consent for Minor – If both parents in Italy copy of Soggiorno (Permit of stay) of both. If any parent in SriLanka, should accompany child to Italy Embassy With passport.

8. Marriage certificates of parents duly attested by the Ministry of Foreign Affairs.

9. Birth Certificate of the child/children in original, issued by the Registrar of Births and Deaths, clearly mentioning the registration number, along with translation in English. This Certificate should be translated into the Italian language by a recognized translator. The certificate and the translation should be legalised by the Consular section of this Embassy.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

All documents must be submitted in original. Documents such as Birth & Marriage certificates & Nulla Osta.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

6. REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR DEPENDENT PARENTS

(parents of persons resident in Italy, without any other sons/daughters resident in the country of origin. parents of persons resident in Italy, more than 65 yrs of age, whose sons/daughters are resident in the country of origin and not in a position to sustain them (parents) due to personal health reasons of their own (sons/daughters))

1. Application form fully completed and signed by the applicant
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 16 months from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy. Two photo copy of the passport bio page and amendment page
4. "Nulla Osta" (No Objection Certificate) in original, issued by competent Questura in Italy. Kindly note that the "Nulla Osta" is valid only for a period up to SIX MONTHS from date of issue. The "Nulla Osta" will have to be renewed on expiry. In the event a Nulla Osta is not issued, an

applicant can submit a certified Request Form which was issued by the Questura/Prefettura, not less than 180 days from the moment the Nulla Osta request was presented in Italy.

5. Discrepancy, if any, in the names of the applicant/s on the "Nulla Osta" and the passport/s, should be corrected to correspond with the name on the passport.

6. Photocopy of the "Permesso di soggiorno" (Permit of stay) of the sponsor.

7. Original Birth Certificate of the sponsoring son/daughter residing in Italy, issued by the Registrar of Births and Deaths, clearly mentioning the registration number, along with translation in English. This Certificate should be translated into the Italian language by a recognized translator. Alternately, applicants can address the Italian Embassy for the procedures on how to substantiate the relationship of the person sponsoring through DNA proof method.

8. Family status from Grama Sevaka/ Village Officer stating the family relation with sons/daughters. The family status document must clearly report the current residence of the sons/daughters of the parents.

PLEASE NOTE:

All Documents must be submitted in original such as Nulla Osta, Marriage & Birth certificate.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

7. REQUISITE DOCUMENTS FOR EMPLOYMENT VISA

MANDATORY DOCUMENTS:

1. Application form fully completed and signed by the applicant.

2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.

3. Passport having validity of minimum 16 months at the date of submission of the application. (Two photocopy of the passport bio page and amendment page)

4. a. Original & photocopy of "Autorizzazione al lavoro subordinato" (Authorization for dependent work) issued by the competent "Ufficio Provinciale del Lavoro" Sportello Unico Per L'Immigrazione (Labour Provincial Directorate) whose date is not prior to ONE YEAR, duly authorized by the competent "Questura" (Police Headquarters) or b. For dependent working in the show business (lavoratori dello spettacolo): Original and photocopy of "Autorizzazione al lavoro" issued by competent "Ufficio Provinciale del Lavoro – Segreteria Collocamento Spettacolo, Via Fornovo 8, 00193 ROMA (Labour Provincial Directorate – Division for the Show Business) or by

the “Ufficio Speciale Collocamento dello Spettacolo” at Palermo (Special Labour Office for the Show Business). In this case the authorization from the “Questura” is not required, because it has previously been given to Labour Office. . c. In this case, however, an “undertaking letter” by the employer is mandatory, assuring that the applicants will return to Srilanka after the completion of their work contract.

5. Medical Application Form along with the medical reports attested by the Embassy doctor.
6. Original birth certificate, translated into English and attested by Ministry of Foreign Affairs, Colombo.
7. Original Gramaseva attestation of residence translated into English and attested by Ministry of Foreign Affairs, Colombo.
8. If passport has been changed, F.I.R. of police regarding previous passport, translated into English and attested by Ministry of Foreign Affairs, Colombo.

SUPPORTING DOCUMENTS

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this type of visa will be suspended till verification is completed.

Additional documents may be required in certain cases. Applicant could always be requested to appear for interview.

8. REQUISITE DOCUMENTS FOR RE-ENTRY VISA MANDATORY DOCUMENTS:

1. Application form, fully completed and signed by the applicant
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 16 months from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy. Two photo copy of the passport bio page and amendment page.
4. Covering letter from applicant detailing reasons for the re-entry visa application.(In English and Italian)
5. a. If the “Permesso di soggiorno” (Permit of stay) has expired less than 60 (sixty) days before, the applicant must provide a letter and documentation justifying the late presentation of application for re – entry. b. If application for renewal was submitted but, for personal reasons,

applicant had to leave Italy before its issuance, original of the receipt (given to him by the Questura - Police Headquarters)) is to be submitted c. If the valid "Permesso di soggiorno" has been stolen or lost while in Sri Lanka original Police Report, attesting loss/theft of "Permesso di soggiorno" (Permit of stay), is to be submitted in original, translated in English & duly attested by Ministry of Foreign Affairs Sri Lanka.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT

Re-entry visa can be issued ONLY after authorization from the competent "Questura" (Police Headquarters) in Italy.

9. REQUISITE DOCUMENTS FOR RELIGIOUS PURPOSES

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy (2 copy of the passport bio page and amendment page)
4. Covering letter from the applicant (religious person) detailing the purpose of the trip, the duration of the stay and outlining the proposed itinerary.
5. Letter from the Congregation in Sri Lanka and the Bishop of the Archdiocese from the place of residence of the religious person, confirming the religious status, the completion of final vows and clearly explaining the purpose of the visit.
6. Note Verbale from the Apostolic Nunciature in Colombo confirming the duration and the religious purpose of the trip.
7. Sponsorship letter from the hosting Congregation in Italy, attested by the Secretary of State – Vatican, with details concerning the religious nature of the event, or of the activities representing the purpose of the visit. In cases in which the expenses for the applicant's stay are not borne by the religious bodies, the applicant should have at his/her disposal adequate means of sustenance in foreign exchange.

8. a. foreign exchange endorsement on the passport and receipt b. Credit card copy with statement of credit limit c. Bank guarantee (“fidejussione bancaria”) (original and photocopy) from the sponsor in Italy.
9. Overseas medical insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if required.
10. A confirmed return air ticket or reservation printout (original and photocopy).

PLEASE NOTE:

Visa for religious purposes can be granted only to religious persons. Applicants who are not party a Religious order (or who do not belong to a religious order), but who intend to take part in pilgrimages or religious events should apply for a tourist visa (only for short visits, up to 90 days). Applicants who intend (or are called upon) to attend novitiate courses, study or religious training should apply for a “study” visa.

For information concerning other religious denominations, please contact Visa Section directly.

10. REQUISITE DOCUMENTS FOR TRANSIT VISA

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form fully completed and signed by applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
4. A confirmed Air Ticket (original and photocopy).
5. Valid visa / Permit of Stay or equivalent document of destination country if required (Non Schengen).
6. A confirmed air ticket or reservation printout (original and photocopy).
7. Evidence of Financial Status during stay in transit a. Foreign Exchange endorsed on passport. b. International Credit card(s) . c. Others.
8. For Seamen joining ship a. Continuous Discharge Certificate (CDC). b. Letter from Shipping Agent. c. Letter from the Italian Shipping Agent, attested by the competent “Capitaneria di Porto” (Port Authority).

PLEASE NOTE:

ALL TYPES OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

Photocopies are mandatory for all the original documents to be returned.

11. ON A PACKAGE TOUR (TOUR OPERATORS)

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form fully completed and signed by applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
4. Covering letter from applicant detailing purpose of trip, duration of stay and outlining the travel itinerary as well as the name of the tour operator organizing the trip.
5. Tour operator's letter listing all the visa applicants in the family and their passport number, with detailed itinerary & receipt of services paid and assuring the return of all passengers.
6. Overseas medical insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if required.
7. a. Foreign exchange endorsement on the passport and receipt or b. Credit card copy along with statement of credit limit.
8. Proof of financial position: a. Letter from employer granting leave b. Salary slips c. Income Tax Statements d. Personal bank statement
9. Hotel Reservation
10. If sponsored by Company then letter from employer confirming: a. The applicant's position b. Date of employment c. Sanction of leave
11. For minor children (application to be signed by both parents) an approved Leave Application from school is to be submitted. Birth Certificate Legalized by Ministry of Foreign Affairs. In case a minor is traveling unaccompanied or with any one of the parents an "Affidavit" signed by the parent leaving in Sri Lanka needs to be submitted.

PLEASE NOTE:

ALL TYPES OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

In case the above documents are found insufficient, the Embassy reserves the right to request any other proof of the applicants' financial status/sources of revenue (properties/investments etc.). Furthermore applicants could be requested to appear for interview.

At the time of submission, photocopies of all documents to be returned need to be produced. The originals of the documents produced may be requested for totally at the Embassy's discretion.

12. REQUISITE DOCUMENTS FOR SEAMAN VISA

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
4. Letter from the Shipping Company in Sri Lanka.
5. Fax from the Shipping agents in Italy. Fax from the Embassy of Greece, New Delhi

Details of fax:

- a. Flagship of vessel b. Exact time of arrival and exact time of departure of the vessel c. The fax should be attested by the Harbour master port captain where the seaman is expected to join the vessel.
6. Copy of signed crew agreement between the seaman and the Shipping Company / employer.
7. Copy of the STCW Certificates.
8. Copy of the passport.
9. Copy of the CDC.
10. A confirmed air ticket or reservation printout (original and photocopy).

PLEASE NOTE:

Additional documents may be required in certain cases.

Applicant could be requested to appear for interview.

ALL TYPE OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

13. REQUISITE DOCUMENTS FOR STUDY VISAS (GENERAL/RESEARCH)

MANDATORY DOCUMENTS:

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy. (Two Photocopy of the passport bio page and amendment page.)
- 4.a. "Dichiarazione di Valore" (Declaration of Value) of the applicant's educational /professional certificates duly legalized by the Consular office of this Embassy. The University/Institute or School should advise this Embassy directly in case it is not required.
- b. Documented guarantees regarding the study course, professional formation or cultural activity undertaken.
- c. Adequate financial guarantees regarding the means of sustenance. Not lower than the figures established by the Internal Ministry as per Article 4, comma 3 of the T.U. 268/1998 or a Scholarship from the Italian institution in this connection. (refer attached Table A) ([click here](#))
- d. Documentation regarding the applicant's economic and professional status.
- e. Acceptance of enrolment by the Italian School or University or institution, stating duration of the course.
- f. Receipt of payment of tuition fees.
- g. Overseas Medical insurance for at least 30 days, to be completed in Italy within the said 30 days with an undertaking (refer Declaration)
5. Additional requirements for STUDY VISA (Research)
 - a. If the study activity is purely research oriented and does not involve any paid professional activity/work, the inviting research institute should give a declaration that there is no recourse to work (autonomous or subordinate) and that the scholarship involves a re-imbusement of expenses and not a remuneration.
 - b. Kindly note that under the provisions of article 27 of the T.U. 286/1998 university professors and researchers who will undertake an academic task/job or a remunerative research activity with universities, institutes of instruction operating in Italy, will be issued a work visa (subordinate or autonomous as the case may be).
 - c. Whenever the formation activities involve practical intervention, an authorisation is required for the qualification of conducting professional study activities by the "Ministero della Salute" (Ministry of Health) which entail the exercise of health activities. Failing this a no objection (Nulla Osta) issued by the "Ministero della Salute" should be presented or a relevant declaration

(Dichiarazione) from the Institution in Italy to be forwarded to the “Ministero della Salute” with a copy to this Embassy.

6. “ The University / College / Institute you are applying to must issue a declaration that it is / is not recognized by the competent Italian authorities.”

7. N.B. The Embassy reserves the right to request for additional documents. The presentation of the documents requested does not necessarily imply the issuance of the visa.

TABLE A TABLE FOR THE DETERMINATION OF THE MEANS OF SUSTENANCE REQUESTED FOR THE ENTRY INTO THE NATIONAL TERRITORY ESTABLISHED BY THE MINISTRY OF INTERNAL AFFAIRS VIDE THE DIRECTIVE DATED 1.3.2000, PROVIDED BY ART.4, 3RD. COMMA, OF LAW NO. 286 OF 1998.

Number of Participants per trip

Duration of trip – One Participant Two or more participants

Euro Euro

- From 1 to 5 days: 212,81

- Total fixed quota 269,60 26,33

- From 6-10 days 25,82

Daily quota per person 44,93 22,21

- From 11-20 days 118,79

fixed quota 51,64 17,04

Daily quota per person 36,67

- Above 20 days:

Fixed quota 206,58

Daily quota per person 27,89

14. REQUISITE DOCUMENTS FOR SPORT VISA

MANDATORY DOCUMENTS:

1. Application form fully completed and signed by applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy/Consulate.
4. Covering letter from the Sri Lanka Sport Organization listing, all the names of visa applicants, detailing purpose of trip, duration of stay & outlining travel itinerary.

5. Covering and detailed letter (see above) from the Srilanka Sport Federation.
6. Covering letter from the Ministry of Youth and Sport, listing all the names of the applicants and detailing the duration of stay, the covering of the costs etc.
7. Invitation letter from the Italian Sport Organization, which is organizing the sport competition, listing all the names of visa applicants, duration of stay, covering of the costs etc., attested by CONI (Italian National Olympic Committee). Letter is to be sent to the Embassy and to the SriLankan Organization.
8. Third party note from Ministry of Foreign Affairs stating that the Sportsman is representative Sri Lanka at these International events.
9. a. Foreign exchange endorsement on the passport and receipt or. b. Credit card copy with statement of credit limit or.
c. Supporting letter from Italian or Srilanka Organization
10. Confirmed hotel booking or supporting letter from the Italian organization in this regard.
11. A confirmed return air ticket or reservation printout (original and photocopy).
12. Overseas medical insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if required

SUPPORTING DOCUMENTS:

13. Verification of original documents

* If any change has occurred in this regard an adequate proof of residence needs to be submitted (telephone/electricity bill etc.)

PLEASE NOTE:

ALL TYPE OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT

Additional documents may be required in certain cases. Applicant could always be requested to appear for interview.

15. REQUISITE DOCUMENTS FOR LAVORO AUTONOMO SPETTACOLO (Artists, Dancers, Entertainers)

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.

3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.

4. a. Work contract, with the authenticated signature of the director/administrator (or the holder of the license to perform, or of the impresario/Theatre Manager or of a legal representative), with which guarantees to the independent worker a compensation of a value superior to that which is provided by the national contracts for the categories of subordinate workers with similar qualifications.

b. Appropriate professional certification issued by a public Body or qualified private institutes in the country of origin or stable residence of the foreign worker, legalized by the competent Italian Consular Authority. Wherever there do not exist such Bodies or the attestations for the interested categories cannot be issued, these can be substituted by the professional curriculum supported by newspaper clippings, video or audio recordings, printed articles.

c. Inscription certificate of the firm in the register of enterprises.

d. Copy of the last balance sheet deposited with the register of enterprise (capital firm), or of the last declarations of revenue (firms of persons or individual enterprise), from which it is clear that amount of the revenue is sufficient to guarantee the compensation (see point a).

e. Availability of a suitable accommodation through the demonstration of

Contract of the acquisition or renting of an apartment;

Declaration according to articles 2 and 4 of the act 4.1.1968, no. 15;

Declaration made according to the same rules by an Italian citizen or foreigner regularly resident in Italy, who attests having put a suitable accommodation at the disposal of the applicant of the visa, corresponding to the minimum parameters provided for by the regional law for the accommodation in public residential buildings.

f. copy of the "Dichiarazione di Responsabilita" (Declaration of Responsibility) previously issued or sent by the customer (or by his legal representative) to the competent "sportello unico immigrazione, Servizio Ispezioni Provinciale del Lavoro", which indicates that by virtue of the stipulated contract, no rapport of "lavoro subordinato" (subordinate work) will be established.

g. "Nulla Osta" from the territorially competent Sportello unico immigrazione.

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 120 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

Applicant could always be requested to appear for interview.

16. REQUISITE DOCUMENTS FOR LAVORO AUTONOMO (Holders of Work Contracts or Consultants)

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
- 4 a. a work contract, with which independent workers are assured of a compensation superior to the minimum level provided by the law for exemption of the participation of health expenses (Euro 8.400).
- b. Copy of the last balance sheet deposited with the register of enterprise (capital firm), or of the last declarations of revenue (firms of persons or individual enterprise).
- c. Registration certificate (C.C.I.A.A.) in the register of enterprises and, in case of a foreign employer, with an analogous attestation certified by the competent Italian diplomatic-consular Representative (in case of a contract with the customer abroad);
- d. Availability of a suitable accommodation through the demonstration of :

Contract of the acquisition or renting of an apartment;

Declaration according to articles 2 and 4 of the act 4.1.1968, no.15;

Declaration made according to the same rules by an Italian citizen or foreigner regularly resident in Italy, who attests having put a suitable accommodation at the disposal of the applicant of the visa, corresponding to the minimum parameters provided for by the regional law for the accommodation in public residential buildings.

e. Copy of the "Dichiarazione di Responsabilita" (Declaration of Responsibility) previously issued or sent by the customer (or by his legal representative) to the competent "Direzione Provinciale del Lavoro, Servizio Ispezioni Provinciale del Lavoro", which indicates that by virtue of the stipulated contract, no rapport of "lavoro subordinato" (subordinate work) will be established.

f. "Nulla Osta" from the territorially competent sportello unico immigrazione.

ALL TYPE OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted.

Applicant could always be requested to appear for interview.

17. REQUISITE DOCUMENTS FOR LAVORO AUTONOMO (Self Employment)

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
- 4 a. Declaration issued by the administration competent for the eventual qualifications, license, authorisation, or the reception of the communication of the commencement of the activity, or rather by the Bodies responsible for the vigilance of the professional order.
- b. Availability of a suitable accommodation through the demonstration of :

Contract of the acquisition or renting of an apartment;

Declaration according to articles 2 and 4 of the act 4.1.1968, no. 15;

Photocopy of Italian Citizen's ID card.

Photocopy of Non-Italian Citizen's passport and Permesso di Soggiorno.

Declaration made according to the same rules by an Italian citizen or foreigner regularly resident in Italy, who attests having put a suitable accommodation at the disposal of the applicant of the visa, corresponding to the minimum parameters provided for by the regional law for the accommodation in public residential buildings. c. proof of an income, acquired in the previous activity undertaken in the Country of residence, of an amount superior to the minimum level provided by the law for exemption of the participation of health expenses (Euro 8.400).

d. "Nulla Osta" from the territorially competent sportello unico immigrazione.

ALL TYPE OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted.

Applicant could always be requested to appear for interview.

18. REQUISITE DOCUMENTS FOR FAMILIARE AL SEGUITO (Accompanying Spouse/Parent)

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.
4. For a "familiare al seguito" visa the application for the work/study visa and the accompanying family visa must be made simultaneously.
5. A "Delega" must be signed before this Embassy to nominate a person in Italy to apply for and obtain the "Nulla Osta per familiare al seguito" on behalf of the principal applicant. The person to be nominated for the "delega" should be someone in Italy e.g. the sponsor who can apply on behalf of the principal applicant to the competent "Questura" for the "Nulla Osta al familiare al seguito".
6. A declaration (dichiarazione per familiare al seguito) must be made in front of the Embassy with a copy of the identity document, requesting the presence of the spouse and minor child/children in Italy and which attests that they shall be economically dependent on the principal applicant. The requisite documentation will be provided by this Consular office.

"Nulla Osta per Familiare al Seguito" (No Objection certificate for accompanying spouse/minor children) in original, issued by the competent Questura in Italy. Kindly note that the "Nulla Osta" is valid only for a period up to 6 months from the date of issue. The Nulla Osta will have to be renewed on expiry.

Discrepancy, if any, in the names of the applicant/s on the "Nulla Osta" and the passport/s, should be corrected to correspond with the name on the passport.

Photocopy of the passport of the principal applicant who will work/study in Italy.

Airline reservation printout to be completed later with a confirmed airline ticket prior to retrieval of the visa.

7. For Accompanying Spouse in Italy

Original Marriage Certificate issued by the Registrar of Marriage Kaccheri clearly mentioning the registration number.

8. For Accompanying Parent in Italy

Birth Certificate of the child/children in original, issued by the Registrar of Births and Deaths, clearly mentioning the registration number.

9. Legalisation of all Certificates/Affidavits in Original.

Original certificates and affidavits to be duly validated by the Ministry Of Foreign Affairs. This Certificate should be translated into the Italian language by a recognized translator. The certificate and the translation should be legalised by the Consular section of this Embassy.

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

Applicant could always be requested to appear for interview.

19. REQUISITE DOCUMENTS FOR INVITATION

MANDATORY DOCUMENTS: Please show original document at the time of submission of application for verification.

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy.Two photocopy of the bio page.
4. Covering letter from the applicant detailing the purpose of the trip, the duration of the stay and outlining the proposed itinerary.
5. Covering letter from the employer, detailing the professional status of the applicant & purpose of the visit, which for this type of visa has to be a "public" one.
6. Invitation letter faxed directly to the Embassy by the Italian Public Body, Institution, public or private (but reputed) Organization, outlining the special event (at political or cultural-scientific level), clearly specifying that all the costs related to the stay will be born by the inviting party.
7. a. foreign exchange endorsement on the passport and receipt b. Credit card copy with statement of credit limit
c. Bank guarantee ("fidejussione bancaria") (original and photocopy) from the sponsor in Italy.
8. Hotel Reservation or proof of hospitality offered by Italian company.

9. Overseas Medical Insurance with minimum coverage of Euro 30,000- with the inclusion of a repatriation flight if required. (Photocopy)

10. A confirmed return air ticket or reservation printout (original and photocopy).

PLEASE NOTE:

ALL TYPE OF VISA REQUIRE INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

Applicant could always be requested to appear for interview.

20. REQUISITE DOCUMENTS FOR MEDICAL TREATMENT (in Italy)

1. Application form, fully completed and signed by the applicant.
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of 90 days from date of expiry of visa with 1 blank page, issued within the jurisdiction of the Embassy. (Two Photo Copy of the passport bio page and amendment page.)
4. Return-trip booking or ticket or proof of available means of personal transport.
5. Medical/health documentation comprised of:
medical documentation issued by the country of residence attesting to applicant's illness
declaration by a public or private Italian health care facility (this latter must be accredited by the national health service) indicating type of treatment, date initiated, estimated duration and costs
document from the Italian healthcare facility confirming the deposit of at least 30% of the estimated costs of the treatment requested or, alternatively, a specific administrative act passed by an Italian Region or specific authorisation issued by the Ministry of Health within the framework of humanitarian programmes.
6. Documentation proving the availability in Italy of resources sufficient for payment of remaining healthcare expenses, food and lodging outside the healthcare facility, and repatriation of the patient and eventual companion.
7. For the patient's eventual companion: minimum health insurance coverage of €30,000 to cover repatriation and medical treatment and/or emergency hospitalisation expenses

Where to apply for a Visa

Embassy of Italy

55, Jawatta Road - Colombo 5
SriLanka
Tel.: 01 12588388 , 2508418
Fax: 01 12588622
Website: www.ambcolombo.esteri.it
E.Mail: ambasciata.colombo@esteri.it

21. REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR CHILDREN - UNDER 18 YRS (MINORS):

1. Application form fully completed and signed by the applicant
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of minimum 16 months at the date of submission of the application. (Two photocopy of the passport bio page and amendment page)
4. "Nulla Osta" (No Objection Certificate) in original, issued by competent Questura in Italy. Kindly note that the "Nulla Osta" is valid only for a period up to SIX MONTHS from date of issue. The "Nulla Osta" will have to be renewed on expiry. In the event a Nulla Osta is not issued, an applicant can submit a certified Request Form which was issued by the Questura/Prefettura, not less than 180 days from the moment the Nulla Osta request was presented in Italy.
5. Discrepancy, if any, in the names of the applicant/s on the "Nulla Osta" and the passport/s, should be corrected to correspond with the name on the passport.
6. Photocopy of the "Permesso di soggiorno" (Permit of stay) of the sponsor.
7. Consent for Minor – If both parents in Italy, copy of Soggiorno (Permit of stay) of both. The parent not sponsoring should submit a consent form duly legalized by an Italian Authority or Sri Lanka Embassy in Rome. If the parent is resident in Sri Lanka, then should accompany the child to the Italian Embassy with a valid passport.
8. Marriage certificates of parents issued by the Registrar of Marriages should be duly translated into English and Italian.
9. Birth Certificate of the child/children in original, issued by the Registrar of Births and Deaths, clearly mentioning the registration number, along with translation in English. This Certificate should be translated into the Italian language by a recognized translator. Alternately, applicants can address the Italian Embassy for the procedures on how to substantiate the relationship of the person sponsoring through DNA proof method.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

All documents must be submitted in original. Documents such as Birth & Marriage certificates & Nulla Osta.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.

22. REQUISITE DOCUMENTS FOR FAMILY REUNION VISA FOR CHILDREN - MORE THAN 18 YRS:

(sons/daughters more than 18 yrs, totally disabled, depending on their parents)

1. Application form fully completed and signed by the applicant
2. Two recent passport-size photographs (white background). Please do not staple the photographs to the application form.
3. Passport having validity of minimum 16 months at the date of submission of the application. (Two photocopy of the passport bio page and amendment page)
4. "Nulla Osta" (No Objection Certificate) in original, issued by competent Questura in Italy. Kindly note that the "Nulla Osta" is valid only for a period up to SIX MONTHS from date of issue. The "Nulla Osta" will have to be renewed on expiry. In the event a Nulla Osta is not issued, an applicant can submit a certified Request Form which was issued by the Questura/Prefettura, not less than 180 days from the moment the Nulla Osta request was presented in Italy.
5. Discrepancy, if any, in the names of the applicant/s on the "Nulla Osta" and the passport/s, should be corrected to correspond with the name on the passport.
6. Photocopy of the "Permesso di soggiorno" (Permit of stay) of the sponsor.
7. Marriage certificates of parents issued by the Registrar of Marriages should be duly translated into English and Italian.
8. Birth Certificate of the child/children in original, issued by the Registrar of Births and Deaths, clearly mentioning the registration number, along with translation in English. This Certificate should be translated into the Italian language by a recognized translator. Alternately, applicants can address the Italian Embassy for the procedures on how to substantiate the relationship of the person sponsoring through DNA proof method.
9. Medical report obtained from the Embassy recognized doctor stating the health condition of the person requesting the visa.

PLEASE NOTE:

ALL TYPE OF VISA REQUIRES INDIVIDUAL PASSPORTS ONLY.NO CHILDREN ON PARENTS PASSPORT.

All documents must be submitted in original. Documents such as Birth & Marriage certificates& Nulla Osta.

The Embassy reserves the right to request for further documentation and to verify the documentation submitted. In this case the maximum period of 90 days fixed by the Italian law for the evaluation of this visa type will be suspended till verification is completed.